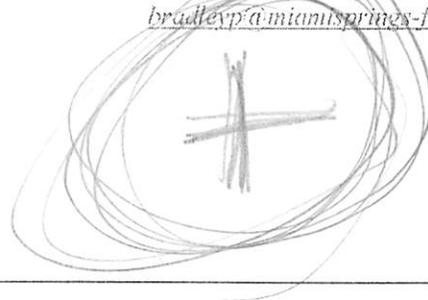


CITY OF MIAMI SPRINGS



Parks & Recreation Department
1401 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5075
Fax: (305) 805-5077
bradley.p@miamisprings-fl.gov

To: Omar Luna, Director Parks and Recreation
From: Patricia Bradley, Program Supervisor
Date: June 8th, 2011
Subject: Budget Requests



Miami Springs-Virginia Gardens Soccer Club

Two (2) Full Size Nets: \$450
Referees: \$8,390.00
Two Medium Size Nets: \$350
Two (2) Sets of Wheels for Goals w/Covers: \$630
Eight (8) Sand bags for Goals: \$303.92
One Hundred (100) Size 4 Soccer Balls: \$1,150
One Hundred (100) Size 5 Soccer balls: \$1,350

Requested Amount: \$12,623.92

Miami Springs Area Little League

Referees: \$2,000
Opening Day: \$2,000
Training Equipment Package: \$11,206 (twenty six (26) \$431@)
Two (2) Pitching machines: \$6,000
Trupitch Brand Portable Game Mound: \$2,699
Six (6) Portable Light Generators: \$49,200 *
*PENDING DEPARTMENT APPROVAL OF FOOT LIGHT CANDELS
Full Field Tarp w/Cover & Storage Roller: \$2,764

Requested Amount: \$75,869.00

Miami Springs Optimist Football

Water Boy Cooler System: \$1,895
Referees: \$2,500
Opening Day: \$2,000
Five (5) Shields: \$224.95
Used Golf Cart: \$2,000
Two (2) Benches: \$1,892
Five (5) Tackling Dummies: \$595
Five (5) Flat Dummies: \$349.95
Field Mascot Stencil: \$250
Lineman Shute: \$459
One (1) Man Sled: \$789
Two (2) Man Sled: \$959
Five (5) Man Sled: \$1,609

Two (2) Cool Zone fans: \$1,500

Requested Amount: \$17,022.90

Dog Park

Two (2) Picnic Tables: \$1,330

Requested Amount: \$1,330

Tennis Courts

Resurfacing 3 Courts: \$15,000

Shed: \$5,000

Three (3) Picnic Tables: \$2,000

Requested Amount: \$22,000

Pelican Playhouse

Two (2) Sennheiser Wireless Microphones: \$1,200

Stage Legs w/rubber legs & pins: \$1,375

Black Velour Pleated Stage Skirts 48" x 18": \$1,295

Black Velour Pleated Stage Skirts 1'6 x 4'0": \$510

Requested Amount: \$4,350

CITY OF MIAMI SPRINGS



Recreation Department
1401 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5075

Omar Luna
Recreation Director

TO: James R. Borgmann, City Manager, Ron K. Gorland, Asst. City Manager
FROM: Omar Luna, Recreation Director
SUBJECT: Youth Sports Cost Analysis
DATE: June 14, 2011

Please be advised that the following information is a breakdown of the City's direct cost to support our Youth Programs. I have added all costs from Umpires/Referees, Equipment Maintenance, Misc. Items (Soccer Nets, L-Screens for Batting Cages, Bases, etc.), Staffing, Utilities, Field Maintenance and Food/Refreshments.

Miami Springs/Virginia Gardens Soccer Club:

3 Year Average of 500 Participants

FY 2009/2010:

Total cost of all expenses associated with Youth League: \$39,217.20
Total net-cost of participants to City: \$78.50

FY 2010/2011:

Total cost of all expenses associated with Youth League: \$42,984.75
Total net-cost of participants to City: \$85.96

FY 2011/2012 (Projected):

Total cost of all expenses associated with Youth League: \$51,221.00
Total net-cost of participants to City: \$102.42

Little League Baseball:

3 Year Average of 300 Participants

FY 2008/2009:

Total cost of all expenses associated with Youth League: \$18,718.00
Total net-cost of participants to City: \$62.39

FY 2009/2010:

Total cost of all expenses associated with Youth League: \$31,516.60
Total net-cost of participants to City: \$105.00

FY 2010/2011:

Total cost of all expenses associated with Youth League: \$47,812.00
Total net-cost of participants to City: \$159.37

FY 2011/2012 (Projected):

Total cost of all expenses associated with Youth League: \$49,409.00
Total net-cost of participants to City: \$164.00

Optimist Football:

2 Year Average of 120 Participants

FY 2010/2011:

Total cost of all expenses associated with Youth League: \$13,857.91
Total net-cost of participants to City: \$115.48

FY 2011/2012 (Projected):

Total cost of all expenses associated with Youth League: \$19,180.96
Total net-cost of participants to City: \$159.84

City of Miami Springs Basketball Program:

2 Year Average of 200 Participants

FY 2010/2011:

Total cost of all expenses associated with Youth League: \$13,872.33
**Registration per participant was \$65.00

Total net-cost of participants to City: \$4.36

FY 2011/2012 (Projected):

Total cost of all expenses associated with Youth League: \$14,936.00
**Registration per participant was \$75.00

Total net-cost of participants to City: \$+.32

Additional Misc. Costs:

**Field Maintenance (Contractual Staff and Supplies): \$80,590.00 for the year

**Utilities (Athletic Field Lights):

Prince Field
FY 2009/2010: \$10,119.84
FY 2010/2011: \$10,426.44
FY 2011/2012: \$11,000.00

Stafford Park:

FY 2009/2010: \$21,747.84

FY 2010/2011: \$22,635.00

Youth League Cost Analysis

MS/VG Soccer: (500 Participants)

From Mid-August – March 1

Maintenance FY2010/2011:

Painting Soccer Fields:

5 Paint Buckets a Month X \$59.95 = \$299.75 a Month X 9 Months = \$2,697.75

Staff:

2 Staff at \$11.00 an Hour = \$22.00 Hr. X 8 Hrs. a week = \$176 a week X 40 weeks = \$7,040.00

FY 2011/2012 (Projected):

Painting Soccer Fields: \$2,800.00

Staff: \$7,200.00

Previous Years:

FY 2009/2010

Painting Soccer Fields:

4 Paint Buckets a Month X \$59.95 = \$239.80 a Month X 9 Months = \$2,158.20

Staff:

2 Staff at \$11.00 an Hour = \$22.00 Hr. X 8 Hrs. a week = \$176 a week X 35 weeks = \$6,160.00

Misc. Items FY 2010/2011:

Soccer Balls: \$1,000.00

Soccer Nets: \$400.00

Corner Flags: \$175.00

FY 2011/2012 (Projected):

Soccer Balls: \$1,000.00

Soccer Nets: \$400.00

Corner Flags: \$175.00

Previous Years:

FY 2009/2010

Goals: \$4,500.00

Corner Flags: \$175.00

FY 2008/2009

Soccer Nets: \$300.00

Corner Flags: \$140.00

City Staff FY 2010/2011 and Projected 2011/2012:

*Staff that attend or supervise park on weeknights and weekends.

PT Employees:

62Hrs. a week X \$9.00 = \$558.00 X 30 Weeks = \$16,740.00

FT Employees:

8Hrs. a week X \$19.00 = \$152.00 a week X 8 Weeks = \$1,216.00

15Hrs. a week X \$14.00 = \$210.00 a week X 30 Weeks = \$6,300.00

Previous Years:

FY 2009/2010

PT Employees:

62Hrs. a week X \$9.00 = \$558.00 X 28 Weeks = \$15,624.00

FT Employees:

8Hrs. a week X \$19.00 = \$152.00 a week X 8 Weeks = \$1,216.00

7Hrs. a week X \$14.00 = \$98.00 a week X 28 Weeks = \$2,744.00

Referees:

FY 2008/2009

\$5,406.00

FY 2009/2010

\$7,000.00

FY 2010/2011

\$7,416.00

FY 2011/2012 (Projected/Requested)

\$15,390.00

Final Breakdown:

FY 2009/2010:

- Total Staff Costs: \$25,384.00
- Maintenance Equipment: \$2,158.20
- Misc. Items: \$4,675.00
- Referees: \$7,000.00

Total Cost: \$39,217.20

Cost Per Child Registered in the Program to the City: \$78.50

FY 2010/2011:

- Total Staff Costs: \$31,296.00
- Maintenance Equipment: \$2,697.75
- Misc. Items: \$1,575.00
- Referees: \$7,416.00

Total Cost: \$42,984.75

Cost Per Child Registered in the Program to the City: \$85.96

FY 2011/2012 (Projected):

- Total Staff Costs: \$31,456.00
- Maintenance Equipment: \$2,800.00
- Misc. Items: \$1,575.00
- Referees: \$15,390.00

Total Cost: \$51,221.00

Cost Per Child Registered in the Program to the City: \$102.42

Little League Baseball: (300 Participants)

From Mid-February – July 31

Opening Day Ceremonies:

FY 2008/2009:

Food and Reirfreshments: \$700.00

Staff:

6 PT Employees X \$9.00 = \$54.00 X 6 Hrs. = \$324.00

2 FT Employees X \$27.00 = \$54.00 X 6 Hrs. = \$324.00

FY 2009/2010:

Food, Refreshments, Bounce House and Video Arcade Truck: \$1,625.00

Staff:

6 PT Employees X \$9.00 = \$54.00 X 6 Hrs. = \$324.00

2 FT Employees X \$27.00 = \$54.00 X 6 Hrs. = \$324.00

FY 2010/2011:

Food, Refreshments, Balloons, Wrist Bands, Plates and Napkins: \$1,250.00

Staff:

6 PT Employees X \$9.00 = \$54.00 X 6 Hrs. = \$324.00

1 FT Employees X \$27.00 X 6 Hrs. = \$162.00

3 FT Employees X \$14.00 = \$42.00 X 6Hrs. = \$252.00

FY 2011/2012 (Projected):

Food, Refreshments, Balloons, Wrist Bands, Plates and Napkins: \$1,500.00

Staff:

6 PT Employees X \$9.00 = \$54.00 X 6 Hrs. = \$324.00

1 FT Employees X \$27.00 X 6 Hrs. = \$162.00

3 FT Employees X \$14.00 = \$42.00 X 6Hrs. = \$252.00

Maintenance FY2010/2011and 2011/2012 (Projected):

Clay: \$500.00

Paint for foul lines: \$59.95 Per 5 Gallon Bucket X 8 Buckets = \$479.60

Calfine (Chalk): Pallet per Season: \$345.00

Staff:

2 PT Employees 20 Hrs. a week X \$22.00 = \$440.00 X 16 Weeks = \$7,040.00

Previous Years:

FY 2009/2010

Clay: \$1,000.00

Paint for foul lines: \$59.95 Per 5 Gallon Bucket X 8 Buckets = \$479.60

Calfine (Chalk): Pallet per Season: \$345.00

Staff:

2 PT Employees 17 Hrs. a week X \$22.00 = \$374.00 X 16 Weeks = \$5,984.00

Misc. Items FY 2010/2011:

Mound at Stafford: \$1,700.00

Batting Cage Supplies:

- Netting: \$1,600.00
- L-Screens: \$400.00
- Fence Protector: \$180.00

Homerun Fence (Replacement Parts): \$300.00

Wind Screens: N/A

Bases/Home Plates/Mound Rubbers: \$3,100.00

FY 2009/2010:

Homerun Fence: \$1,300.00

Wind Screens: \$1,250.00

Bases/Home Plates/Mound Rubbers: \$1,275.00

FY 2008/2009:

Homerun Fence: \$1,300.00

FY 2011/2012 (Projected):

Mounds at Prince Field: \$2,500.00

Homerun Fence (Replacement Parts): \$300.00

Wind Screens: \$1,000.00

Bases/Home Plates/Mound Rubbers: \$1,275.00

City Staff FY 2010/2011 and Projected 2011/2012:

*Staff that attend or supervise park on weeknights and weekends.

PT Employees:

62Hrs. a week X \$9.00 = \$558.00 X 30 Weeks = \$16,740.00

FT Employees:

8Hrs. a week X \$19.00 = \$152.00 a week X 8 Weeks = \$1,216.00

15Hrs. a week X \$14.00 = \$210.00 a week X 30 Weeks = \$6,300.00

Previous Years:

FY 2008/2009 and 2009/2010

PT Employees:

63Hrs. a week X \$9.00 = \$567.00 X 16 Weeks = \$9,072.00

FT Employees:

10Hrs. a week X \$14.00 = \$140.00 a week X 16 Weeks = \$2,240.00

Referees:

FY 2008/2009

\$5,406.00

FY 2009/2010

\$5,287.00

FY 2010/2011

\$5,924.00

FY 2011/2012 (Projected/Requested)

\$8,500.00

Final Breakdown:

FY 2008/2009:

- Opening Day Ceremonies: \$700.00
- Total Staff Costs: \$11,312.00
- Misc. Items: \$1,300.00
- Referees: \$5,406.00

Total Cost: \$18,718.00

Cost Per Child Registered in the Program to the City: **\$62.39**

FY 2009/2010:

- Opening Day Ceremonies: \$1,625.00
- Total Staff Costs: \$19,000.00
- Maintenance Equipment: \$1,824.60
- Misc. Items: \$3,825.00
- Referees: \$5,287.00

Total Cost: \$31,516.60

Cost Per Child Registered in the Program to the City: **\$105.00**

FY 2010/2011:

- Opening Day Ceremonies: \$1,250.00
- Total Staff Costs: \$32,034.00
- Maintenance Equipment: \$1,324.60
- Misc. Items: \$7,280.00
- Referees: \$5,924.00

Total Cost: \$47,812.60

Cost Per Child Registered in the Program to the City: **\$166.36**

FY 2011/2012 (Projected):

- Opening Day Ceremonies: \$1,500.00
- Total Staff Costs: \$32,034.00
- Maintenance Equipment: \$2,800.00
- Misc. Items: \$5,075.00
- Referees: \$8,500.00

Total Cost: \$49,409.00

Cost Per Child Registered in the Program to the City: **\$164.00**

Optimist Football: (120 Participants)

From July through end of November

Opening Day Pep-Rally:

4 PT Employees X \$9.00 = \$36.00 X 4Hrs. = \$144.00
1 FT Employees X \$27.00 X 4Hrs. = \$108.00
3 FT Employees X \$14.00 = \$42.00 X 4Hrs. = \$168.00

Maintenance FY2010/2011:

Painting Football Field:

1 Paint Bucket a Week at \$59.95 X 14 Weeks = \$839.30
Chalk: \$5.74 a bag X 2 Bags = \$11.48 X 7 Weeks = \$80.36

Staff:

2 Staff at \$11.00 an Hour = \$22.00 Hr. X 12 Hrs. a week = \$264.00 a week X 10 weeks = \$2,640.00

FY 2011/2012 (Projected):

Painting Soccer Fields: \$900.00
Staff: \$2,700.00

Misc. Items FY 2010/2011:

Weighted End Zone Pylons: \$29.99
Day/Night Sideline Markers: \$206.99
Field Goal Post Pad: \$536.97

FY 2011/2012 (Projected):

Weighted End Zone Pylons: \$29.99
Field Goal Post Pad: \$536.97

City Staff FY 2010/2011 and Projected 2011/2012:

*Staff that attend or supervise park on weeknights and weekends.

PT Employees:

1 PT Employee at \$9.00 X 20Hrs. a week = \$180.00 X 17 Weeks = \$3,060.00

FT Employees:

1 FT Employee at \$14.00 X 13 Hrs a week = \$182.00 X 17 Weeks = \$3,094.00

Referees:

FY 2010/2011

\$2,950.00

FY 2011/2012 (Projected/Requested)

\$8,500.00

Final Breakdown:

FY 2010/2011:

- Total Staff Costs: \$9,214.00
- Maintenance Equipment: \$919.96
- Misc. Items: \$773.95
- Referees: \$2,950.00

Total Cost: \$13,857.91

Cost Per Child Registered in the Program to the City: **\$115.48**

FY 2011/2012 (Projected):

- Total Staff Costs: \$9,214.00
- Maintenance Equipment: \$900.00
- Misc. Items: \$566.96
- Referees: \$8,500.00

Total Cost: \$19,180.96

Cost Per Child Registered in the Program to the City: **\$159.84**

City of Miami Springs Basketball Program:

(200 Participants)

From October to March

Misc. Items FY 2010/2011:

Uniforms: \$4,187.95

Trophies: \$949.10

Scoreboard/Nets: \$36.00

End of Year Party: \$949.28

Basketballs: \$400.00

Referees: \$7,350.00

Misc. Items FY 2011/2012 (Projected):

Uniforms: \$4,200.00

Trophies: \$1,100.00

Scoreboard/Nets: \$36.00

End of Year Party: \$1,500.00

Basketballs: \$400.00

Referees: \$7,700.00

City Staff FY 2010/2011 and Projected 2011/2012:

PT Employees:

2 PT Employee at \$9.00 X 12Hrs. a week = \$108.00 X 16 Weeks = \$1,728.00

FT Employees:

1 FT Employee at \$14.00 X 12 Hrs a week = \$168.00 X 16 Weeks = \$2,688.00

Final Breakdown:

FY 2011/2012 (Projected):

Uniforms: \$4,187.95

Trophies: \$949.10

Scoreboard/Nets: \$36.00

End of Year Party: \$949.28

Basketballs: \$400.00

Referees: \$7,350.00

Total Cost: \$13,872.33

****Registration per participant was \$65.00**

Cost Per Child Registered in the Program to the City: **\$4.36**

FY 2011/2012 (Projected):

Uniforms: \$4,200.00

Trophies: \$1,100.00

Scoreboard/Nets: \$36.00

End of Year Party: \$1,500.00

Basketballs: \$400.00

Referees: \$7,700.00

Total Cost: \$14,936.00

****Registration per participant was \$75.00**

Cost Per Child Registered in the Program to the City: **\$+.32**

CITY OF MIAMI SPRINGS



TO: The Honorable Mayor Garcia and Members of the Council

VIA: James R. Borgmann, City Manager

FROM: Mike Aldridge, Golf Director

DATE: August 25, 2011

SUBJECT: Marketing

We are concentrating our marketing efforts based on the following:

- 1) Focusing advertisement in demographic areas of our current customers and proximity to airport and tourist centers.
 - a) Regain membership of French Canadian tourists by advertising in Le Soleil newspaper
 - b) Distributing French flyers/brochures to French Canadian locations in Broward & Dade County
 - c) Join Promotion Card and Can Am winter golf
 - d) Advertise with the Greater Miami Convention & Visitor's Bureau in Travel Planner, Vacation Planner, Visitor's Guide & City Video Guide in-lobby w/concierge at 50 hotels
 - e) Advertising in Miami area hotels with CTM and Explore Board
 - e) Continue to offer discounts to Police, Firefighters, School Teachers, Military adding Municipal employees Dade & Broward County and advertising offer on their websites.

- f) Advertising in Doral Gazette & Miami Herald Neighbor & Sports
 - g) Join Greater Miami Visitor's Bureau/advertise on their website/
MiamiForLocals.com
- 2) Emphasis on promoting golf to residents by:
- a) Offering special resident rates for weekday play & resident membership
 - b) Work with Recreation Department's Summer Program
 - c) Host Junior Golf Summer Camp taught by Golf Staff
 - d) We will be coaching Miami Springs Senior High School Girls and Boys Golf Teams inclusive of practice and matches taught by Golf Staff
 - e) Host four Junior Clinics four times per week year around by Golf Staff
 - f) Free play for patrons on birthday requiring identification
 - g) Advertising in River Cities Gazette
- 3) Continue promoting facility by:
- a) Internet marketing and advertising on LivingSocial.com, Groupon.com and other websites to offer specials introducing golf course to new clientele as well as offering Driving Range cards & merchandise for holiday and Christmas sales.
 - b) Joining Premier Card/possibly for winter and/or summer
 - c) Joining South Florida PGA Golfpass – May 1 – October 31, 2012
 - d) Joining Marriott Hotel Summer Golf 2012
 - e) Participate w/Tee Times USA & Golf Now through the golf channel
 - f) Hosting Summer Golf outings and tournaments
 - g) Contacting Non-profit groups and invite tournaments to our course

S Budget Level Miscellaneous Information Entry - City of Miami Springs

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SUNGARD PUBLIC SECTOR
NewLine

Budget Level Miscellaneous Information Entry

Budget level: DEPARTMENTAL INPUT

Account number: 2011 001 5707 572 46 00 PARKS & RECREATION / REPA

Total budget amount: 11,000

Sequence Number/ Priority	Freeform Information	Amount
1.00	REPAIRS TO PICKER/EASY PICKER/2,000.00	11000
2.00	REPAIRS TO CARTS/SOUTH GOLF CARS/7,500.00	
3.00	REPAIRS TO CARTS/YAMAHA/1,500.00	
4.00		
5.00		
6.00		
7.00		
8.00		
9.00		
10.00		
11.00		
12.00		

OK

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Budget Level Miscellaneous Information Entry - City of Miami Springs

File Edit Commands Help

SUNGARD PUBLIC SECTOR

Navline

Budget level: DEPARTMENTAL INPUT

Account number: 2011 001 5708 572 31 00 PARKS & RECREATION / PROF

Total budget amount: 3,000

Sequence Number/ Priority	Miscellaneous Information	Amount
1.00	USGA TURF ADVISORY REPORT	3000
2.00	SOIL TESTS	
3.00		
4.00		
5.00		
6.00		
7.00		
8.00		
9.00		
10.00		
11.00		
12.00		

OK

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10836
 3436
 7400

 10836

\$7400.00

TR

329

Greens
 Fairways
 \$10,836

339

Budget Level Miscellaneous Information Entry

DEPARTMENTAL INPUT

Budget level: DEPARTMENTAL INPUT

Account number: 2011 001 5708 572 34 00 PARKS & RECREATION / OTH

Total budget amount: 368,436

Sequence Number/	Priority	Freedom Information	Amount
1.00		CONTRACTUAL LABOR GOLF MAINT	339000
2.00		DERM MANDATORY TESTING ATKINS	5000
3.00		WASTE MANAGEMENT	7400
4.00		ARRATION TECHNOLOGY	13436
5.00		ENVIRONMENTAL MANAGEMENT	2000
6.00		CSI SPREADING	1600
7.00			
8.00			
9.00			
10.00			
11.00			
12.00			

Greens Grade Sources

10836
 5000

 10836

TR

10836
 3436
 7400

 10836

\$10,000

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SUNGARD PUBLIC SECTOR

NavLine

S Budget Level Miscellaneous Information Entry - City of Miami Springs

Waste management?

\$167K

S Budget Level Miscellaneous Information Entry - City of Miami Springs

File Edit Commands Help
 SUNGARD PUBLIC SECTOR
 NavLine

Budget level: DEPARTMENTAL INPUT
 Account number: 2011 001 5708 572 46 00 PARKS & RECREATION/REPA
 Total budget amount: 52,200

Sequence Number/ Priority	Item Description	Amount
1.00	SULTIVAH PUMP MAINTENANCE	4000
2.00	COMP AIR	2264
3.00	SAFETY KLEEN	2436
4.00	ELECT MAINT	2000
5.00	MAINT FOR EQUIP	30000
6.00	HECTOR TURF	2000
7.00	PRECISION SMALL ENGINE	2000
8.00	ACE LAWMOWER	4000
9.00	NAPA AUTO PARTS	2000
10.00	SHOW TURF	3500
11.00		
12.00		

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Budget Level Miscellaneous Information Entry

Budget level: DEPARTMENTAL INPUT

Account number: 2011 001 5708 572 52 00 PARKS & RECREATION / OPER

Total budget amount: 170,000

Sequence Number/ Priority	Freeform Information	Amount
1.00	HOWARD/FERT/CHEM	40000
2.00	LESCO/FERT/CHEM	20000
3.00	DIAMOND/FERT/CHEM	40000
4.00	HELEHA	10000
5.00	FLA SUPERIOR/SAND/TOPDRESSING	12000
6.00	TURF CHOICE	35000
7.00	ALL OTHER GENERAL SUPPLIES	13000
8.00	INCLUSIVE OF SOD, SAND, GOLF COURSE SUPPLIES, CUPS	
9.00	FLAGSTICKS, FLAGS, PUTTING GREEN EQUIPMENT, TEE	
10.00	MARKERS, COOLERS, RECEPTACLES, DR SIGHAGE, ROPES,	
11.00	STAKES, SOIL AMENDMENTS, ROAD ROCK, CONCRETE SCREE	
12.00	HINGS, PLANTS, BALLWASHERS, WASHER SUPPLIES, JANITO	

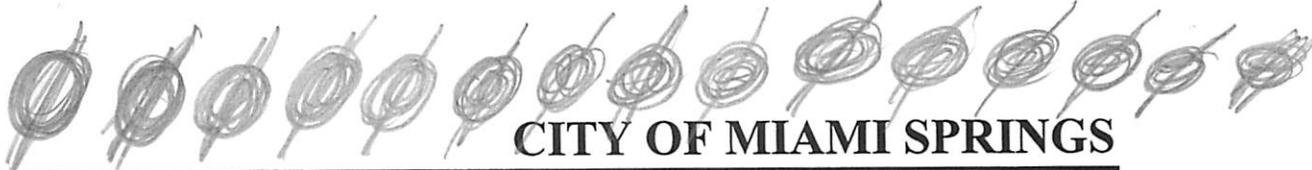
OK

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CITY OF MIAMI SPRINGS



*Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5037*

To: Honorable Mayor and Members of the City Council
Via: James R. Borgmann, City Manager *JB*
From: William Alonso CPA, CGFO, Finance Director *WA*
Date: August 25, 2011
Subject: Second Budget Workshop Meeting

In preparation for the August 29 Budget Workshop, we hereby present to Council a synopsis of the current status of the budget deficit for the FY2012 Proposed Budget.

As you can see from Attachments A & B, the budget deficit has been reduced to \$304,464 if Council adopts the 6.8600 millage rate, or \$356,062 if the 6.8000 millage rate is finally adopted. Remember that the 6.8000 rate is that rate which will NOT result in a tax increase for our homesteaded property owners.

We were able to reduce the original deficit of \$457,325 with the following adjustments:

1. Council reduced the Circle Events Fund by \$10,000
2. Council reduction of \$2,170 for agenda scanning costs
3. Reduction of approximately \$17,000 in the City Planner's Professional Services budget
4. Reduction of approximately \$7,500 with the purchase of the new communications system
5. Further reduction in Health insurance increase down to 8% from 8.5%, as well as additional entrants into the DROP plan which resulted in additional pension costs savings.

Agenda Item No.

City Council Meeting of:

AUG 29, 2011

6. Additional of an projected \$100,000 in Red Light Camera revenues for next fiscal year.

Referring to Attachment B, we can see that with the seven recommendations listed on the top portion the budget creates a surplus of \$6,263. Attachment B also lowers the millage to 6.8000. On the bottom of the page, we have also provided Council with an additional nine items that can be used in addition to/or in replacement of any of the seven recommendations listed on top of the report.

Also please note that we have added an "Additional information" section on the bottom of both attachments. This section lets Council know the savings that can be realized from a 1% reduction in salaries for both Police and General Employees. This section was necessary in order to avoid confusion as to what the Administration was recommending and what was just additional information for Council to consider.

Please contact me if you have any questions regarding this update.

Attachment A

CITY OF MIAMI SPRINGS FY2011-12 PROPOSED BUDGET ANALYSIS

The following is the City Manager's Proposed Budget for FY2012, the budget is based on an operating millage of 6.8000 millage rate (which is a .1408 mills reduction from last year), at this millage the deficit was approx. \$304,464 and was balanced with the following reductions:

Original deficit based on a 6.8600 millage rate:	\$	(304,464)	
			0.1408
1) Eliminate 3% merit increases for General Employees	\$	84,558	
2) Eliminate the following positions:			
One part time police admin	\$	17,337	
One PSA's	\$	17,000	
Receptionist	\$	<u>60,000</u>	
	\$	94,337	
3) 3% reduction in pay for all Department Heads and assistants (Manager, ACM, police Chief included)	\$	36,195	
4) One year elimination of longevity payments to all non-uniformed police employees <i>employees except uniformed police</i>	\$	42,035	—
5) Eliminate one police car from the Police budget (purchasing 2 instead of 3)	\$	36,000	
6) Eliminate rent support for historical society museum	\$	<u>19,200</u>	
Balance after adjustments	\$	7,861	

No raises
\$125,000

ALTERNATIVES:

The following are other possible alternatives that Council may implement in addition to or in replacement of any of the cuts listed above:

A) Reduce the City's contribution to dependent health care coverage for General Employees to 33%	\$	19,434	
B) Employees to pay 5% of their health insurance costs (General employees only not Police)	\$	25,070	
C) Eliminate all capital expenditures:			
Recreation	\$	10,149	
Police	\$	<u>92,000</u>	
	\$	102,149	
D) Eliminate River Cities Donation	\$	6,000	
E) Eliminate Grants Writer position	\$	89,000	
F) Eliminate the position of Asst City Manager after January 1, 2012	\$	132,309	
G) Eliminate all special events (except 4th of July)	\$	21,000	
H) Reduce July 4th Celebration to Fireworks, eliminate parade	\$	14,000	
I) Eliminate Lobbying Group for FY2011-12	\$	50,000	
J) Change policy for Police DROP entry (needs to be negotiated)	\$	<u>50,000</u>	
Total Other Possible Reductions	\$	508,962	

ADDITIONAL INFORMATION:

Each 1% across the board paycut to all Uniformed police will save (needs to be negotiated)	\$	30,429	
Each 1% across the board paycut to all General employees will save	\$	44,779	

Attachment B

CITY OF MIAMI SPRINGS FY2011-12 PROPOSED BUDGET ANALYSIS

The following is the City Manager's Proposed Budget for FY2012, the budget is based on an operating millage of 6.8600 millage rate (which is a .0808 mills reduction from last year), at this millage the deficit was approx. \$356,062 and was balanced with the following reductions:

Original deficit based on a 6.8600 millage rate:		\$	(356,062)
1) Eliminate 3% merit increases for General Employees		\$	84,558
2) Eliminate the following positions:			
One part time police admin	\$		17,337
One PSA's	\$		17,000
Receptionist	\$		60,000
		\$	94,337
3) 3% reduction in pay for all Department Heads and assistants(Manager, ACM, police Chief included)		\$	36,195
4) One year elimination of longevity payments to all non-uniformed police employees		\$	42,035
5) Eliminate one police car from the Police budget (purchasing 2 instead of 3)		\$	36,000
6) Eliminate rent support for historical society museum		\$	19,200
7) Change policy for Police DROP entry (needs to be negotiated)		\$	50,000
Balance after adjustments		\$	6,263

ALTERNATIVES:

The following are other possible alternatives that Council may implement in addition to or in replacement of any of the cuts listed above:

A) Reduce the City's contribution to dependent health care coverage for General Employees to 33%		\$	19,434
B) Employees to pay 5% of their health insurance costs(General employees only not Police)		\$	25,070
C) Eliminate all capital expenditures:			
Recreation	\$		10,149
Police	\$		92,000
		\$	102,149
D) Eliminate River Cities Donation		\$	6,000
E) Eliminate Grants Writer position		\$	89,000
F) Eliminate the position of Asst City Manager after January 1, 2012		\$	132,309
G) Eliminate all special events(except 4th of July)		\$	21,000
H) Reduce July 4th Celebration to Fireworks, eliminate parade		\$	14,000
I) Eliminate Lobbying Group for FY2011-12		\$	50,000
Total Other Possible Reductions		\$	458,962

ADDITIONAL INFORMATION:

Each 1% across the board paycut to all Uniformed police will save(needs to be negotiated)		\$	30,429
Each 1% across the board paycut to all General employees will save		\$	44,779



Budget Level Miscellaneous Information Entry

Budget level: DEPARTMENTAL INPUT
Account number: 2011 001 5707 572 52 00 PARKS & RECREATION / OPER
Total budget amount: 6,000

Sequence Number/ Priority	Freeform Information	Amount
1.00	GHIN HANDICAPPING/750.00	6000
2.00	UNIFORMS/1,500.00	
3.00	ATLAS PENCIL/1,000.00	
4.00	MISC/TOURN SHEETS/SIGHAGE/1,500.00	
5.00		
6.00		
7.00		
8.00		
9.00		
10.00		
11.00		
12.00		

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- Exit
- Cancel
- Update
- Copy

S Budget Level Miscellaneous Information Entry - City of Miami Springs

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SINGARD PUBLIC SECTOR
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Budget Level Miscellaneous Information Entry

Budget level: DEPARTMENTAL INPUT

Account number: 2011 001 5707 572 52 05 OPERATING SUPPLIES / MERC

Total budget amount: 32,500

Sequence Number/ Priority	Freeform Information	Amount
1.00	FOOTJOY/8,000.00	32500
2.00	TITLEIST DRAWER/21,000.00	
3.00	TAYLOR-MADE ADIDAS/2,700.00	
4.00	HORNUNG'S/800.00	
5.00		
6.00		
7.00		
8.00		
9.00		
10.00		
11.00		
12.00		

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